



Request for Revision of Utility Payment Responsibility
 (Utility responsibility changes will NOT be allowed during the initial term of the lease.)

Client Name: _____

Address of unit: _____

City/State/Zip Code: _____, OH _____

This amends the original Request for Tenancy Approval to the following:

[Circle the responsible party **Owner** or **Tenant** for each item and fuel as applicable]

Heating.....	Owner	Tenant	fuel: natural gas / electricity / _____
Cooking.....	Owner	Tenant	fuel: natural gas / electricity / _____
Water Heating.....	Owner	Tenant	fuel: natural gas / electricity / _____
Electricity.....	Owner	Tenant	
Water & Sewer.....	Owner	Tenant	
Range.....	Owner	Tenant	
Refrigerator.....	Owner	Tenant	

Signature of owner and tenant (“family”) below indicates agreement with this change and that both parties are aware of the following:

- Transfer of responsibility from owner to tenant will **decrease** Contract Rent and Tenant Rent.
 - Transfer of responsibility from tenant to owner will **increase** Contract Rent and Tenant Rent.
- Both the owner and tenant should check our current utility allowance table at www.cmha.net website.

OWNER (or other authorized party)

TENANT (“Family”)

Name (printed or typed)		Name (printed or typed)	
Signature		Signature	
Telephone number	Date	Telephone number	Date

.....[HCVP office use only below this line].....

Effective date of this change: _____

Contract edited by: _____ on [date] _____